

C O N F I D E N T I A L

PROCUREMENT MANAGEMENT STAFF, OL
WEEKLY REPORT
Week Ending 3 May 1988

1. Status of Tasks Assigned by Senior Management:

a. Centel Business Systems Protest

yes summary
(1) On 27 April 1988, Chief, Procurement Management Staff (PMS), OL, and representatives from the Logistics and Procurement Law Division, Office of General Counsel, met with the General Counsel to discuss the jurisdiction of the General Accounting Office (GAO) with regard to the Centel Business Systems bid protest of the Agency's award for its standard workstation. The General Counsel indicated he would make a decision this week as to whether the Agency should submit its response, which is scheduled for 10 May.

25X1 (2) C/PMS has also furnished information on several occasions during the past week to [] Office of Congressional Affairs, as orally requested, relative to this protest.

25X1 (3) On 2 May, a review of documents to be furnished in response to the protest by the Agency to GAO and Centel was completed. As the result of this review, it was determined that certain documents will be released to GAO only, and that a separate package will be furnished to all other parties concerned. []

25X1 b. On 29 April, C/PMS/OL represented the Office of Logistics at the Office of Defense and Engineering (OD&E) Staff Meeting, where a sustained superior performance award was given to [] a contracting officer currently assigned to the [] Group Contracts Staff, OD&E. []

25X1 c. Chief, PMS/OL provided a detailed account of the briefing given the Executive Office of the President contracting and security officers on Agency contracting and industrial security procedures in a Breakfast Bullet of 29 April. []

25X1 d. On 28 April, the Chief, PMS/OL visited the Chief, Administrative Staff and the Logistics Officer for the Office of Security, as part of the Director of Logistics visitation program. The meeting was informative and productive; no specific or significant problems were noted. []

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f. [] has been tasked with the review of the Tax Equalization Policy and he is in the process of researching this policy and drafting a memorandum. []

g. [] is also reviewing a new acquisition regulation governing labor in construction contracts and is preparing a draft for an Agency unique clause on this regulation. []

2. Major Events That Have Occurred During the Preceding Week:

a. Automation Activity

25X1

[], after consultation with many interested participants, has completed his preparation of a DRAFT of the final report of the Contract Team Automation Working Group (CTA/WG). The DRAFT will be distributed on 2 May to Working Group members and advisors for review, and they will meet on Thursday, 5 May, to discuss the final report. On 17 May, [] will brief the Information Systems Planning Group, [] DS&I, on the status of this report. []

25X1

25X1

b. Agency Contract Review Board (ACRB) Activity:

25X1

25X1

During April, 19 contract actions, with a cumulative value of [] were reviewed and approved by the ACRB. Breakdown by components is attached. []

c. CONIF Activity:

25X1

CONIF input 186 contracts and 120 amendments into its system during this reporting period. []

d. Training Activities:

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25X1

(1) During the week of 25-29 April, [] attended a course sponsored by Management Concepts, Inc., entitled "Administration of Contractor Held Property." This course was an "eye-opener," as to the amount of work required in the acquisition, administration, management, utilization, accountability and physical inventory and disposal of government property in the possession of contractors. []

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25X1 (2) A skills workshop on the Freedom of Information Act is
scheduled for 26 May. []

25X1 (3) [] is working on the preparation of
25X1 material for his 9 June workshop, entitled "Staying Out of
Trouble -- Ethics in Government." []

e. OL/PMS Daily Activities:

25X1 [] represented the Office of Logistics at the
25X1 Industrial Review Panel meeting on 28 April. Six cases were
reviewed for disposition. []

3. Upcoming Events:

25X1 a. Representative from OL/PMS and the Security Staff, OL,
will meet on 4 May to clarify the procedures for handling
Novation Agreements. []

25X1 b. [] will meet on Friday, 6 May, with
25X1 [] Chief, Contract Team, Office of Research and
25X1 Development, S&TCG, to review the information system being
developed by that team. []

25X1 []
4. Management Activities and Concerns:

25X1 [] will be assigned to OL/PMS as of 9 May.
25X1 [] will be replacing [] who is retiring on
25X1 30 June. []

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